INTRODUCTION

1. Please take me through your professional & educational achievements.
   Comments:
   ____________________________________________________
   ____________________________________________________

CAREER GOALS / OBJECTIVES / PLANS

1. Why are you looking to make a career move? Also describe me your short term and long term career objectives.
   Comments:
   ____________________________________________________
   ____________________________________________________

ACHIEVEMENTS

1. Please tell me about your career goals
   Comments:
   ____________________________________________________
   ____________________________________________________

2. What goals have you already achieved?
   Comments:
   ____________________________________________________
3. Tell me what you enjoy most about working in hospitality
   Comments:

   ____________________________________________________________________________

   ______________________

**SELF DEVELOPMENT**

1. How you feel about learning new skills
   Comments:

   ____________________________________________________________________________

   ______________________

2. How do you keep yourself motivated?
   Comments:

   ____________________________________________________________________________

   ______________________

**STRENGTHS / AREAS OF IMPROVEMENT**

1. Tell me what are your personal strengths
   Comments:

   ____________________________________________________________________________

   ______________________

2. List me at least two areas you would like to improve or gain more experience
   Comments:

   ____________________________________________________________________________

   ______________________

**WORKING EFFECTIVELY WITH TEAMS / OTHERS**

1. How would your colleagues describe your ability to work within a team?

   ____________________________________________________________

2. What qualities do you believe makes a good team player

   ____________________________________________________________

**PRODUCT KNOWLEDGE**

1. List the key components when taking an order for a Martini?
   Comments:

   ____________________________________________________________

2. Describe the difference between a Cappuccino and a Cafe Latte

   ____________________________________________________________

3. What type of Garnish would you use for a Harvey Wall Banger?

   ____________________________________________________________
4. List 3 types of Vodka

5. List 2 types of Gin

6. List 3 Types of Whiskey (Single or Blend)

CUSTOMER SERVICE

1. Tell me about a time when you made a lasting, positive impression on a customer?
   Comments:

ENDING NOTE

1. Do you have any question to ask? Thank the candidate for his / her time and update on the next step(s).

<table>
<thead>
<tr>
<th>Last Salary (basic)</th>
<th>Salary Expectation</th>
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<tr>
<td>Other benefits</td>
<td>Total :</td>
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Interviewed by:                   Date:

2nd Interview: Yes / No
   Date of 2nd interview

Notice period required : Available to Start work from:

FINAL RECOMMENDATION / COMMENTS:

Signature of Interviewer: ____________________________

Approved by: ____________________________